



2<sup>nd</sup> January 2024

Dear HSAEL Families,

### Arrangements for returning to HSAEL for the spring term

Happy New Year! I hope you have had a wonderful break. Staff are looking forward to welcoming your child back to the Academy next week, *helping them to become a leader in their chosen field and becoming the best Academy in Newham by 2028*. This letter contains all the information you will need to help prepare your child for a successful return to the Academy. Please take some time to read it carefully and do not hesitate to contact us if you have any questions.

### Return to HSAEL Checklist:

Item	<input checked="" type="checkbox"/>
Update uniform from Khalsa Schoolwear <a href="#">here</a> . <b>Reminder: skirts must cover the knee and trousers must be worn at the waist. Students will not enter lessons until their uniform is in line with Academy expectations.</b>	
Purchase new PE uniform including Astro turf trainers. See uniform guidance <a href="#">here</a> .	
Purchase and top up stationery, including a whiteboard pen and a reading book. See equipment list <a href="#">here</a> .	
Familiarise yourself with the <a href="#">Academy behaviour policy</a> , taking note that mobile phones are not permitted at HSAEL. If found on a student, mobile phones will be confiscated for a 6 week period.	
Clear your Parent Pay Balance and top up with money for lunch. <i>We will contact you each day if your child does not have sufficient money to purchase lunch. It is important that all accounts are in credit to enable us to effectively provide meals to each child. For support on how to sign up to Parent Pay, please contact <a href="mailto:info@harrisscienceeastlondon.org.uk">info@harrisscienceeastlondon.org.uk</a>.</i>	
Check your eligibility and sign up for Free School Meals <a href="#">here</a> .	
Check your child has completed all winter holiday homework. To access the winter core knowledge booklets, please click <a href="#">here</a> .	

### Return to the Academy

The spring term begins for all students on **Tuesday 9<sup>th</sup> January** promptly at **8.25am**. The Academy Day begins at **Clock Mill** for all students with a line up for Year 7-11 and a briefing for the sixth form. Staff will complete a full uniform and equipment check. Please give your support to this by ensuring your child has the correct equipment and is in full Academy uniform. We will contact parents for any uniform or equipment snagging issues and students with incorrect uniform may not enter circulation until these are rectified.

Students will receive a full induction to re-familiarise themselves with important Academy routines and to ensure they are set up for success.

### House System and Key Contacts

There are some changes to the pastoral team for the spring term. Your child's form tutor continues to be your first point of contact. To help streamline communication and to ensure your query is not missed, please send all queries to [info@harrisscienceeastlondon.org.uk](mailto:info@harrisscienceeastlondon.org.uk) and your message will be passed to your child's form tutor. In addition, each year group will be supported by a member of the senior leadership team.

	Custom House	Clock Mill	Lock Keepers	Senior Leader Head of Year
Head of House:	Mrs Mathieson	Mr Ansell	Ms Dempster	
Year 7	Mr Iwumene	Mr Muntean & Ms Afsar	Ms Gozlugol	Ms Connolly
Year 8	Ms Nadeem	Ms Rajah	Ms Albright	Ms Sarkar
Year 9	Ms Bailey	Mr McPherson	Ms Reid	Mr Myint
Year 10	Ms Pichurski & Mr Hayle	Mr Kelly	Mr Titus	Mr Hall
Year 11	Mr Perkins & Mr Ayiub	Ms Kowathanan & Ms Kazi	Ms Nazeer & Ms Ali Mr Anderson	Ms Boyle
Sixth Form	Ms Montanaro	Mrs Robin	Mrs Diwaker	Mr Christopher

For specific queries, please see the key contacts below:

SEN Queries	Ms Sarkar – SENCo <a href="mailto:m.sarkar@harrisscienceeastlondon.org.uk">m.sarkar@harrisscienceeastlondon.org.uk</a>
Safeguarding	Ms Sarkar – Designated Safeguarding Lead <a href="mailto:Safeguarding@harrisscienceeastlondon.org.uk">Safeguarding@harrisscienceeastlondon.org.uk</a>
Parent Pay	Ms Zhuzhang <a href="mailto:Finance@harrisscienceeastlondon.org.uk">Finance@harrisscienceeastlondon.org.uk</a>
Attendance	Mr Hall <a href="mailto:Attendance@harrisscienceeastlondon.org.uk">Attendance@harrisscienceeastlondon.org.uk</a>

### Exemplary Behaviour: Because it's who we are

We had a positive end to the autumn term where we handed out over 400 certificates to celebrate the top 20 pupils that achieved over 350 positive points, best in subject, 100% attendance and embody 'LEADERS' and 'GRACE' every day.

## Every School Day Counts



## Every Minute Counts

**LATENESS = LOST LEARNING**  
(Figures below are calculated over a school year)

5 Minutes late each day	<b>3 days lost!</b>
10 Minutes late each day	<b>6.5 days lost!</b>
15 Minutes late each day	<b>10 days lost!</b>
20 Minutes late each day	<b>13 days lost!</b>
30 Minutes late each day	<b>19 days lost!</b>

**Be at the classroom on time and ready to learn!**

### Attendance

Excellent attendance is the expectation at HSAEL. Students must attend every day unless they are unwell, in which case parents or carers must contact the Academy before 9am on each morning of absence. We aim for every pupil to have 100% attendance, as missing 1 day of school equates to 6 hours of missed learning. A pupil will be 24 hours behind their peers if they miss 4 days of school and finish the year on 98% attendance.

### Uniform

All HSAEL pupils must attend school in the correct school uniform. You can revisit the uniform policy [here](#). I would like to draw your attention to the below elements:

- The uniform is not gendered. Students may wear either trousers or a skirt. If they choose to wear trousers, these should be in a standard fit and worn at

the waist. If they choose to wear a skirt, it must cover the knee for the duration of the day.

- Students in Years 7-11 are not permitted to wear makeup, including nail varnish or hair extensions.
- Jewellery or piercings are not allowed for students in Years 7-11.

Sixth form students should wear smart business wear and are permitted to wear a single gold or silver stud earring in each earlobe.

### Equipment

Students must be ready to learn when they arrive at school each day. They must be fully equipped with all the tools they will need to be successful. There are some additions to the equipment list, which have been highlighted in bold. The Academy compulsory equipment list is:

- A clear pencil case.
- A minimum of 2 x black pens.
- 1 x blue pen
- 1 x green pen
- 1 x red pen
- **1 x whiteboard pen**
- A glue stick
- A ruler
- 1 x HB pencil
- 1 x rubber
- A mathematics set (protractor and compasses).
- **A reading book**

Students may purchase equipment at a reduced price from the school reception before school each day or from the Clock Mill library at lunch time and after school.

### Banned items

We are committed to keeping our Academy safe and free from harmful or distracting items so that our sole focus is on learning. The below items are therefore not permitted under any circumstances in the Academy:

- Mobile phones
- Fizzy drinks and sweets
- Personal gaming devices
- Vaping devices/ e-cigarettes

A full list of banned items can be found on our website. Under common law, Academy staff have the power to search for any item if a pupil agrees and the Academy may conduct targeted, random searches to ensure the above items are not brought into the Academy. Banned items will be confiscated for a period of 6 weeks before parents or carers are invited into the Academy to collect the item.

### An Academic Curriculum for every child

Every child at HSAEL has the right to a traditional and rigorous curriculum, rooted in academia; a curriculum that creates leaders.

The HSAEL curriculum aims to enact our mission that every student will be a leader in their chosen field, with many choosing to be leaders of STEM. It is through our well taught

academic curriculum that we will ensure that every student will leave HSAEL with the academic currency to gain entry to elite universities and professional careers.

### Home Learning

To embed core knowledge into their long-term memory, and to build skills students will need in the future, we know that independent and home learning is necessary. To ensure students have embedded and mastered their learning from the autumn term, each subject has set core knowledge homework which has been taught throughout the term.

Students were provided with the booklet on Thursday 21<sup>st</sup> December. Further to this, the booklets can be found on our website [here](#) and on each student's MCAS. Students are to use the Look, Cover, Write, Check method to make sure the information becomes embedded in their long-term memory. Details of the method can be found in their booklets, and I have copied the method below.

**Students must have completed at least one page of LCWC per subject. If homework is not completed, students will not go into lessons until it is done.** This serves to maintain the Academy's firm stance on raising academic standards, taking responsibility for one's learning and the importance of scholarship. In the first lesson back for each subject, students will be tested on the subject's key terms. Students must achieve a minimum of 50% to pass. Teachers will use this to know if there is any material to be retaught or knowledge to go over before any new content is taught.

#### **The Look, Cover, Write, Check Method:**

Watch this video to learn how self-quiz: <https://tinyurl.com/36asjshp>

#### **How students should self-quiz**

- Look at no more than 5 terms at a time.
- Read the terms and say them over and over again in their head (without speaking aloud) for 2-3 minutes.
- Cover the terms on the following pages with an exercise book, with a black pen, write down as many terms and definitions as they remember.
- With a blue pen, cover the term and check they have correctly spelled and defined each term. Refine spelling and definition in blue.
- Spend 2-3 minutes reading the terms again and saying them in their head.
- Fold your piece of paper so they cannot see the first round of quizzing, cover the terms and write down as many terms and definitions as they remember.
- With a blue pen, cover the term and check they have correctly spelled and defined each term. Refine spelling and definition in blue.
- Repeat this process until they correctly spell and define each term.
- If you run out of space in your quizzing book, you should use lined paper to complete your self-quizzing.

### Autumn Exams

Years 10, 11, and 13 have all sat their mock exams. There have been several positive outcomes, and we are proud of the effort students put into their exams. Based on the results data, there are several changes for January.

- Some students in Y10 and Y11 will be withdrawn from specific options subjects and placed in extra English and Maths lessons to support their success in their best 8 GCSE exams.
- Y11 intervention will take place on weekday mornings from 8.00am-8.50am, as we know this is where we will have the most impact.
- Tiered subjects are using results to ensure each student is in the right tier.
- Y13 students will have extra time in their subjects in order to maximise progress.

### Spring Term Key Dates:

	Y7	Y8	Y9
Assessments	w/c 15 <sup>th</sup> January		w/c 15 <sup>th</sup> January
Parents' Evening	Summer Term	1 <sup>st</sup> February	29 <sup>th</sup> February
Inset	9 <sup>th</sup> February		

	Y10	Y11
Mocks		w/c 26 <sup>th</sup> February
Parents' Evening	Summer Term	18 <sup>th</sup> April
Inset	9 <sup>th</sup> February	

	Y12	Y13
Assessments	w/c 29 <sup>th</sup> January	w/c 11 <sup>th</sup> March
Parents' Evening	Summer Term	18 <sup>th</sup> April
Work Experience	w/c 19 <sup>th</sup> February	
Inset	9 <sup>th</sup> February	

### Character Education

Character Education is an important part of academy life with our aim to help students develop the character to lead in often closed and competitive environments and make a positive contribution to their community.

### Character Education Days

Students will have regular opportunities to develop their cultural capital through our 12 Character Educations days on the last two days of each half term.

Our next set of Character Education days will take place on the following dates:

CED Day	Year 7	Year 8	Year 9	Year 10
7 <sup>th</sup> Feb	Computer Science Day	British Museum	Year 9 Options Day	Jack Petchey Speak out Challenge
8 <sup>th</sup> Feb	Health Living Day	STEM Careers Day	Computer Science Day	Financial Literacy
26 <sup>th</sup> March	Army Cadets	Computer Science Day	Debating Day	Imperial War Museum including Holocaust Workshop
27 <sup>th</sup> March	Computer Science Day	Healthy Living Day	Creative Arts Day	Debating Day

For year 11-13 students will be provided with bespoke intervention and study skills in preparation for their mock and final exams.

### Leadership Development Time

On alternate weeks (week B) students will engage in Leadership Development Time, which will support the delivery of PSHE to equip our students with the knowledge and experiences they need to live healthy, happy, safe and fulfilling lives. During this time students will also attend their House assemblies, where there will be an opportunity to gather as a community and celebrate those going consistently instilling our core values.

#### **Spring 1 Theme:**

All leaders develop and proactively use life skills and social networks to productive ends.

#### **Spring 2 Theme:**

All leaders exploit the power of the present to leverage future success.

The LDT curriculum progression map can be found [HERE](#).

### **Enrichment Clubs and House Competitions**

Enrichment Club programme will continue into the spring term. The expectation of students is that they attend a minimum of 1 club per week. Every time they attend a club, they receive 1 HSAEL£ to go towards their end of term paycheck.

The enrichment club programme can be found [HERE](#). This term is set to be hugely successful for the Academy. I look forward to working with you to help your child achieve the academic currency and develop the good character to be the master of their own destiny and have a powerful impact in their community. This is the education your child deserves, and my team and I are utterly committed to making this happen.

Yours Faithfully,



D MacPherson  
Principal